



# Everett Christian School

## SCHOOL USE REQUEST FORM

This form is to request the use of Everett Christian School property for a private function by a school parent, alumni or Christ-centered organization. This form should be completed at least one month in advance and turned in to the ECS office. All activities are subject to approval by the ECS Board, Administrator or designee. The requesting party must review and agree to the ECS Facilities Use Policy, which includes rental fee rates.

This request form pertains to the use of the school gymnasium (multipurpose room), kitchen and restrooms only. No other portion of the school facility may be used unless specifically requested and approved. The legal capacity limit is 105. The requesting party is responsible for all setup and cleanup.

Today's date: \_\_\_\_\_

Date(s) and times requested: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number and email: \_\_\_\_\_

I am a...  School family  Alumni  Christ-centered organization

*If an organization, please briefly state the group's purpose and mission:*

\_\_\_\_\_  
\_\_\_\_\_

*Organization website, if any:* \_\_\_\_\_

Describe the type and purpose of the event: \_\_\_\_\_

\_\_\_\_\_

Equipment requests (tables, chairs, etc.): \_\_\_\_\_

\_\_\_\_\_

**GENERAL RELEASE AND WAIVER**

The below-signed ("Renter"), in return for the consideration of renting Everett Christian School property as described in this School Use Request Form and in compliance with the ECS Facilities Use Policy, desires and wishes to release from liability Everett Christian School ("ECS") and its successors and assigns from any and all liabilities, losses, claims, judgments, suits, fines, penalties, demands or expenses, including, but not limited to, all reasonable costs for defense and investigation thereof (including but not limited to attorney's fees, court costs and expert fees) claimed by anyone by reason of injury or damage to persons or property sustained in or around the activity or event described above as a proximate result of the acts or omissions of the Renter, its agents, successors and assigns or arising out of the operation or actions of the Renter upon or about said activity or event except when such liability may result from the sole negligence of Renter, its officers, directors, agents, servants and/or employees; provided however, that upon the filing of any claim with ECS for damages arising out of incidents for which the Renter herein agrees to hold ECS harmless, then and in that event ECS shall notify Renter of such claim and Renter shall have the right to settle, compromise, and/or defend the same.

Renter and ECS agree to first attempt to resolve any dispute with each other under the guiding principles of Matthew 18:15-17. Beyond that, the validity, construction and performance of this General Release and Waiver shall be governed and construed in accordance with the laws of Snohomish County, Washington, applicable to contracts made and to be wholly performed within such state, without giving effect to any form of conflict of law provisions thereof. The Federal and State courts located in Snohomish County, Washington, shall have sole and exclusive jurisdiction over any disputes arising under the terms of this Agreement.

Renter further agrees that ECS facility is being provided "as is", "where is" and "with any and all faults" and without warranty, express or implied, as to the merchantability or fitness for the use thereof for any particular purpose.

I/We affirm that:

- I/we have read and understood the Facilities Use Policy and agree to the terms contained therein.
- I/we have read and understood the above General Release and Waiver and agree to the terms contained therein.
- My/our event or organization aligns with the school's mission, vision and statement of faith.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ECS USE ONLY:

\_\_\_\_\_  
Administrator/Board Signature

\_\_\_\_\_  
Date

Comments: